

To students, faculty and staff

## Re: Policy regarding student visits to university

Based on the step-by-step transition to regular university operations from now on, the following is the policy regarding student visits to the university.

### 1 Procedures for student visits to university

- (1) Student visits to university should be kept to a minimum through Sunday July 12, and students must submit a “university visit request” in advance, regardless of reason, when they come to university.
- (2) You do not need to submit a “university visit request” after Monday July 13. However, you should continue to record your health until Sunday August 2.

### 2 Requirements for going to university

#### (1) If you go to university, you must meet the following conditions.

- ① On the day you plan to go to university, you should have no symptoms of possible infection.
- ② The day before any planned visit should be at least 10 days after any symptoms of possible infection, and 72 hours should pass after your symptoms improve.

#### (2) Students who have stayed in the following five prefectures, Hokkaido, Chiba, Saitama, Tokyo, and Kanagawa

Students who come to Hiroshima from these five prefectures after the June 18 lifting of the request of movement restriction should have their Health Record Sheet checked at the Educational Affairs Group when they come to university for the first time after June 19.

### 3 Submission of a “university visit request” in advance (Student visits to university until July 12)

When you come to university, regardless of reason, please submit the form on the following web site at least one day before you visit the university. You should bring your Health Record Sheet to university when you visit.

URL: [https://forms.office.com/Pages/ResponsePage.aspx?id=zXUxeK0Ap0-hsC\\_qcNSkmfF9v\\_kJ7YZHnusHJucBIBxUMDZQM004MVJQS1pPQks0WkM3UDM5RTJLTS4u](https://forms.office.com/Pages/ResponsePage.aspx?id=zXUxeK0Ap0-hsC_qcNSkmfF9v_kJ7YZHnusHJucBIBxUMDZQM004MVJQS1pPQks0WkM3UDM5RTJLTS4u)



QR Code:

You need to sign in through Microsoft Office 365. If you are required to sign in, please sign in with your hunet account password: [my hunet ID] @e.hiroshima-cu.ac.jp & hunet account password.

Note) This online request form is in Japanese only. If you have difficulties filling in, please send an email to International Exchange Center ([iepc@m.hiroshima-cu.ac.jp](mailto:iepc@m.hiroshima-cu.ac.jp)), stating following information. We will fill them in for you.

- 1) Name
- 2) Student number
- 3) Name of Faculty, Major
- 4) Reason to visit the university
- 5) Planned date and time of the visit
- 6) Do you promise that you visit the university only when you meet the three requirements stated in **2 (1)** above. (Yes / No) If “No”, you cannot visit the university.
- 7) Have you been recording your health conditions using the “Health Record Sheet” and can you bring it when you visit the university? (Yes / No) If “No”, you cannot visit the university.

#### **4 Points to remember when going to university**

- ① If you have any symptoms of possible infection, you must not go to university.
- ② You should wear a facemask.
- ③ When you go to university by public transportation, you should wear a facemask and avoid conversation. After coming to university, you should wash your hands and disinfect them with alcohol.
- ④ Before and after your visit to university, you should take action to prevent the spread of infection by avoiding the “three Cs,” conditions that facilitate the transmission of infectious diseases (closed spaces, crowds, and close contact).

#### **【Health Record Sheet】**

[https://www.hiroshima-cu.ac.jp/uploads/2020/04/health\\_observation\\_sheet\\_eng-20200414114510112.pdf](https://www.hiroshima-cu.ac.jp/uploads/2020/04/health_observation_sheet_eng-20200414114510112.pdf)

#### **【Example of Health Record Sheet】**

[https://www.hiroshima-cu.ac.jp/uploads/2020/04/health\\_observation\\_sheet\\_eng\\_example-20200414114512272.pdf](https://www.hiroshima-cu.ac.jp/uploads/2020/04/health_observation_sheet_eng_example-20200414114512272.pdf)