

May 27, 2020

To students, faculty and staff

President Shin'ichi Wakabayashi

**Re: University Basic Policy After Lifting of the Declaration of State of
Emergency and the Request for the Continuation of University Closure**

The declaration of the state of emergency in all prefectures was lifted on May 25 and the request for university closure in Hiroshima prefecture will be lifted on June 1.

Based on the above, the university will continue to work on the prevention of the spread of new coronavirus infections, as well as on the smooth implementation of university operation and support for students, with a focus on educational activities.

[1] University basic policy

1 Implementation of classes

In principle, online classes will be conducted during the first semester (no change).

Face-to-face classes such as experiments and studio courses, etc. will be conducted from Monday June 8.

Whenever possible, face-to-face classes will be taught online, and maximum attention will be paid to infection prevention in face-to-face classes.

<Main prevention measures>

Wearing a facemask, keeping a social distance, alcohol disinfecting, handwashing, and ventilation

2 Policy regarding student visits to university

In order to prevent the spread of infection, students will continue to be allowed to attend school only on a limited basis, and health observation and advance notification of attendance will continue.

In light of the lifting of the declaration of the state of emergency, etc., the "Basic Policy on the Handling of Students' Attendance at School (Basic Policy)" will be reiterated.

3 Faculty and staff work

The university will continue to decrease the number of faculty and staff working at the university as much as possible through telework or other means.

4 Students use of facilities

- (1) Use of the ground, gymnasium, student hall, club house, and tennis court will be prohibited for the time being.
- (2) Facilities such as the Library, Language Center, and Information Processing Center, etc. can be used after notification in advance.

(3) The canteen, café, shop, and art store

The university will discuss reopening these places with their managers and notify students of each reopening date as soon as it is decided.

5 Student extracurricular activities

In principle, extracurricular student activities are prohibited for the time being. If you are going to engage in any necessary activities, you must notify the Student Support Office in advance and take the utmost care to prevent infection.

[2] Anti-infection measures

1 Basics of Student and Faculty conduct (Request)

- a. You should take action not to become infected or infect others, such as by avoiding the “Three Cs,” conditions that facilitate the transmission of infectious disease (closed spaces, crowds, and close contact), and by wearing a facemask.
- b. You should continue to check and record your temperature, etc.
- c. If you have any symptoms of possible infection, please follow the instructions of medical institutes, etc. and take no careless actions.

2 Policies regarding student, faculty, and staff travel

(1) Students

You should postpone or cancel overseas travel.

Regarding domestic travel, etc. after June 1, you should take the utmost care to prevent the spread of infection. You should refrain from conducting nonessential and nonurgent travel to Hokkaido, Chiba, Saitama, Tokyo, and Kanagawa for the time being.

(2) Faculty and staff

You should postpone or cancel nonessential and nonurgent overseas travel.

Regarding domestic business travel, etc. after June 1, please take the utmost care to prevent infection.

You should refrain from conducting nonessential and nonurgent business travel to Hokkaido, Chiba, Saitama, Tokyo, and Kanagawa for the time being.